



**REQUEST FOR PROPOSAL (RFP) SELECTION OF AGENCY FOR
CONCEPTUALIZATION, DESIGNING, EXECUTING ENRICHMENT WORK BY
NATURE IMMERSIVE WALL PAINTING, 3D ART WORK AND SCULPTURING
INSIDE DIFFERENT ENCLOSURES AND LOCATIONS OF NANDANKANAN
ZOOLOGICAL PARK AND STATE BOTANICAL GARDEN, ODISHA,
BHUBANESWAR**



**PROJECT MANAGEMENT UNIT
NANDANKANAN ZOOLOGICAL PARK**

**FOREST ENVIRONMENT & CLIMATE CHANGE
DEPARTMENT GOVERNMENT OF ODISHA**

INDEX

SL NO	BRIEF DESCRIPTION	PAGE
01	RFP DATA SHEET	04
02	LETTER OF INVITATION (LOI)	05
03	INFORMATION TO THE BIDDER	06
04	TERMS AND CONDITIONS	09
05	TECHNICAL PROPOSAL SUBMISSION FORM	14
06	FINANCIAL PROPOSAL SUBMISSION FORM	16

Government of Odisha,
Forest Environment & Climate Change Department
Office of the Deputy Director, Nandankanan Zoological Park,
Barang, Bhubaneswar, Odisha-754005.

**SELECTION OF AGENCY FOR NATURE IMMERSIVE WALL -
PAINTING, 3D ART WORK AND SCULPTURING INSIDE DIFFERENT
ENCLOSURES /LOCATIONS OF NANDANKANAN ZOOLOGICAL PARK
AND STATE BOTANICAL GARDEN, ODISHA,**


Deputy Director, Nandankanan Zoological Park, Barang, Bhubaneswar (The client) invites Request for Proposal (RFP) from the eligible individual/agencies for Enrichment work by Nature Immersive Wall Painting, 3D Art Work and Sculpturing Inside Different Enclosures/Locations of Nandankanan Zoological Park & State Botanical Garden, Odisha, Bhubaneswar

1. Details about the scope of work, eligibility requirements etc. may be seen from the website of Nandankanan: www.nandankanan.org.
2. Pre-bid meeting of prospective bidders shall be held on 19.02.2024 at 11.30 A.M. in the Conference Hall of O/o the Deputy Director, Nandankanan Zoological Park, Bhubaneswar.
3. Last date for receipt of sealed proposal is on dated 27.02.2024 at 5.00 P.M.
4. Date of opening of RFP is on dtd. 28.02.2024 at 11.30 A.M. in the Conference Hall of O/o the Deputy Director, Nandankanan Zoological Park, Bhubaneswar.


Sl. No.	Particulars	Details
1	Name of the Client	Deputy Director, Nandankanan Zoological Park, Barang, Bhubaneswar.
2	Method of Selection	Least cost based selection (LCBS. i.e. L-1) method
3	Date of issue of RFP	Dt. 12.02.2024
4	RFP due date	DT. 27.02.2024
5	Date of opening of Proposal	Dt. 28.02.2024
6	Pre-bid meeting	Dt. 19.02.2024
7	Address for submission of proposal	The Deputy Director, Nandankanan Zoological Park, Barang, Bhubaneswar, Odisha-754005 Telephone No.9437022023 E-mail: deputydirector.kanan@gmail.com Mode of submission: Through Speed Post/Registered post/Couriers service only to the address As specified above during the office hours only. Submission of Proposal through any other mode and late submission Proposal will be rejected.
8	Place of Opening of Proposal	Conference Hall of O/o the Deputy Director, Nandankanan Zoological Park, Barang, Bhubaneswar


 Deputy Director,
 Nandankanan Zoological Park


Memo No. 152/Dt. 12.02. 2024
Copy submitted to Principal Chief Conservator Forests (WL) & CWW,
Odisha, Bhubaneswar for favour of kind information and necessary action.


Deputy Director,
Nandankanan Zoological Park

Memo No. 153/Dated. 12.02.2024
Copy submitted to Director, Nandankanan Biological Park, Bhubaneswar
for favour of kind information and necessary action.


Deputy Director,
Nandankanan Zoological Park

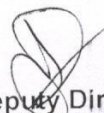
Memo No. 154/Dated. 12.02.2024
Copy forwarded to all Asst. Conservator of Forests/All Range Officers,
Nandankanan Zoological, Nandankanan Biological Park, Bhubaneswar for information
and necessary action and wide publicity.


Deputy Director,
Nandankanan Zoological Park

Government of Odisha
Forest Environment & Climate Change Department, Odisha, Bhubaneswar

REQUEST FOR PROPOSAL (RFP)

1. **The Deputy Director, NANDANKANAN ZOOLOGICAL PARK Odisha, Bhubaneswar** invites sealed Request for Proposal (RFP) from the eligible selection of agency for conceptualization, designing, executing enrichment work by Nature Immersive Wall Painting, 3D Art Work and Sculpturing Inside Different Enclosures/Locations of Nandankanan Zoological Park and State Botanical Garden, Odisha, Bhubaneswar
2. Details technical Specifications, probable requirements etc. may be seen from the website of Nandankanan www.nandankanan.org
3. The Application shall be submitted in the office of the undersigned duly signed by the authorized signatory on each page and duly authenticated with seal in token of having read, understood and accepted the terms and conditions of the RFP. Application submitted otherwise than in the manner prescribed in the RFP shall be rejected.
3. The Deputy Director, Nandankanan Zoological Park have the right to accept or reject the Tender(s) without assigning any reason thereof.
5. Date of Issue of RFP is on dtd. **12.02.2024**.
6. Last date for receipt of sealed RFP is on **dt. 27.02.2024 at 05.00 PM**.
7. Date for opening of RFP is on dt **28.02.2024 at 11:30 AM** in the Conference Hall of Deputy Director Nandankanan Zoological Park, Barang **Bhubaneswar, Pin-754005**, Telephone No-0674- 2466075 (M)-9437022023 Email- deputydirector.kanan@gmail.com
8. The prospective bidders may attend a **Pre-Bid** meeting to be held on **did 19.02.2024 at 11:30 AM** in conference hall of the Deputy Director Nandankanan Zoological Park, Barang **Bhubaneswar, Pin-754005**. to put forth their views/suggestion on the scope of work/tender document. It is prerogative of the tender inviting authority to accept or reject the views/suggestion of prospective bidders. In eventual acceptance necessary modification of RFP will be done.
9. The concerned Agencies are required to attend the Bid Opening Meeting or depute their authorized Representatives to remain present during opening of the RFP on **did. 19.02.2024 at 11:30 AM** in Conference Hall of Deputy Director Nandankanan Zoological Park, Barang **Bhubaneswar, Pin-754005**.
10. The RFP received after the stipulated date and time shall not be taken into consideration and liable for rejection.
11. All disputes which may arise relating to tender are subject to judicial jurisdiction of the competent Court at Bhubaneswar only.
12. It is to certify that this tender document **contains 20 pages**.


Deputy Director,
Nandankanan Zoological Park

SECTION: 1

LETTER OF INVITATION


RFP No: 27/PMU/NKZP

Dated: 12.02.2024

Name of the Assignment: SELECTION OF AGENCIES FOR CONCEPTUALISATION, DESIGN, EXECUTING ENRICHMENT BY NATURE IMMERSIVE WALL PAINTING, 3D ART WORK AND SCULPTURING INSIDE DIFFERENT ENCLOSURES/LOCATION OF NANDANKANAN ZOOLOGICAL PARK AND STATE BOTANICAL GARDEN, ODISHA, BHUBANESWAR

Deputy Director, Nandankanan Zoological Park, Barang, Bhubaneswar, Odisha invites sealed proposal from the eligible agencies / bidders for selection of agency for Conceptualization, designing, executing enrichment by Nature immersive Wall Painting of different Enclosures/locations of Nandankanan Zoological Park and Stater Botanical Garden. More details on the proposed service are at **Section-2: Information to the bidder** of this RFP Document.

1. AGENCIES will be selected under **Least cost based selection (LCBS i.e. L1) method** prescribed in the RFP Document.
2. The proposal must be delivered at the specified address as per the Bidder Data Sheet by **Speed post / Registered Post / Courier** only. The Nandankanan Authority shall not be responsible for any delay in receipt of the Tender papers. Submission of proposal through any other mode will be rejected. The proposal received after due date and time will not be considered.
3. The last date and time for submission of proposal complete in all respects is **dtd.27.02.2024 at 05.00 PM.** and the date and time for opening of the technical bid in presence of the bidders or their authorized representative at the specified address as mentioned in the Bidder Data Sheet (**Sl. No. 7**) is **dt.28.02.2024 at 11.30 AM.** Representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.
4. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best knowledge of Nandankanan Authority. Nandankanan Authority holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/data included in this document. The Nandankanan Authority reserves the right to accept / reject any/all proposals / cancel the entire selection process at any stage without assigning any reason thereof. No claim whatsoever shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejection. In case of any dispute/ambiguity arises in the documentation, the decision of the Tender calling authority is final and cannot be challenged.
5. This RFP includes following sections
 - I. Bidders' data sheet
 - II. Letter of invitation
 - III. Information to the bidder
 - IV. Technical proposal submission form
 - V. Financial proposal submission form


**Deputy Director,
Nandankanan Zoological Park**

INFORMATION TO THE BIDDER

1. OBJECTIVE:

The Nandankanan Authority wishes to empanel eligible Agencies for enrichment work by Nature immersive Wall Painting in different Enclosures of Nandankanan Zoological Park and locations of State Botanical Garden in order to undertake wall paintings, nature immersive paintings, texturing, sculpturing inside the enclosures of Nandankanan Zoological Park and State Botanical Gardens. The empaneled Agencies will work with the Department till the completion of term, unless disabled by suspension/ removal on valid grounds.

2. Scope of Work:

- The assignment is to hire suitable and experienced agencies for enrichment work by nature immersive wall painting work in in different Enclosures of Nandankanan Zoological Park and State Botanical Garden. The main targets to paint large scale Nature immersive Wall Paintings in landscapes of high visibility, safari gates, enclosures, building facades, water tanks, etc. The shape of wall painting shall be either irregular or in square form and the nature of designing and sculpturing undulating rocks, crevices, caves, artificial rocks, fountains as per the availability of space in selected areas (to be decided by the authority)
- The work shall include scrapping, scrubbing and cleaning of wall, painting with primer and all-weather seal coats (Asian paint / Berger paints / Dulux or equivalent brand). Durability should be of at least 5 years' span.
- The labour and man power required for execution of the art work shall be the responsibility of the selected bidder.
- Cost involved or incidentals shall be borne by the selected bidder. The Nandankanan Authority shall only be liable to pay the amount at the approved and consented by the panelists.
- Periodical supervision of the painted site and the periodicity will be case based to be spelled out in the work order.
- To ensure measures of environmental management.
- The Enclosures and area for wall paintings will be broadly decided by Nandankanan Authority. However, search of sites and surface will be the responsibility of the vendor.
- Required bid security (EMD) and tender processing cost as mentioned in this document has to be submitted.

3. Nature immersive Wall Painting Specification:

Usage / Application	Outdoor wall, Enclosure wall, buildings,
Artist	Nature immersive Wall painting media
Pattern	Nature immersive wall painting media
Material	Non plastic material, non-bearable, water proof, water resistant and UV
Substance	Non-PVC, Eco Solvent synthetic material
Content	Media Consist of water-based coating and release liner

Description	Smooth bright white opaque water based coating of high dynamic sensitivity of water
Shelf Life	At least 5 years
Substance	Water Bond
Size	To be decided
Texturing	Texturing of the sculptures, walls, gates, etc.
Sculpturing	Sculpturing with natural stones, Ferro-cements, Walls, artificial stones, design as demanded by the Authority etc.

4. ELIGIBILITY CRITERIA:

- The bidder must have been a registered company under the Indian Companies Act or registered individual/partnership firm or Proprietorship firm/unit and must have at least three years' experience in visual outdoor advertisement in any Zoo//Sanctuaries. Tiger Reserves etc.
- The bidder should have valid GST registration for legally carrying out its business with Government.
- The bidder should have a minimum turnover of Rs.50 Lakhs in each year for any three financial years out of last three years (i.e., FY20-21, FY21-22, FY22-23). The bidder must submit annual turnover certificate of five financial years duly certified by C.A. (indicating membership no. of C.A. with seal) ending on 31-03-2023 with audited balance sheet of last three financial years with the income tax return filing of said three financial years.
- The bidder should have adequate manpower and accessories.
- The agencies must have prior experience of executing outdoor advertisement work with any Government / Tiger reserve/Forest Division/Sanctuary/National Park/Zoos/MNC/Reputed Industrial houses.
- The selection shall be done on the basis of an evaluation of scores secured by the agency out of 100 marks, Parties scoring at least 60 to be short listed.
- The bidder must not have been barred or black-listed by any State/Central Government Departments/Govt. Agencies or any PSUs. To this effect, the bidders must have to attach duly sworn in Affidavit with the bid-paper.
- The agency must not have indulged in any criminal offence. (An affidavit to be attached).
- The bidder should have a valid PAN card and must have filed IT return for last 3 assessment years (FY21-22, FY22-23, FY23-24).

5. . EVALUATION AND SELECTION PROCEDURE:

- In order to select the agencies, Nandankanan Authority, will evaluate the proposal as per RFP. During the evaluation, Nandankanan Authority may ask the agencies to clarify on their proposal submitted.
- Evaluation process: Scrutiny of eligible criteria mentioned above for responsiveness to RFP will be done by the Nandankanan Authority to determine whether the documents have been properly signed, eligibility criteria fulfilled and all relevant documents submitted and whether the response to RFP is in order. The response to the RFP not conforming to the eligibility criteria, financial turnover requirements, and past work experience will be rejected. The short listing of agencies will be based on above evaluation of RFP by Nandankanan Authority. (In the 1st stage). The agencies who qualify in the eligibility criteria shall go to the next stage i.e. Technical Evaluation (2nd) stage.

- Agencies who qualify in the technical evaluation stage (2nd stage) shall be shortlisted for selection.
- The Technical Evaluation (2nd) stage will be done on the basis of criteria and documents submitted in the table below. Each of the items shall be allocated a particular mark, basing on which the final technical score shall be calculated. The agencies who will score 60% or above shall be eligible for selection.
- Financial bid of the technically qualified (2nd stage qualified) agencies will only be opened and accordingly L-1 rate will be derived in most transparent manner.

PARAMETERS FOR TECHNICAL EVALUATION & SCORING.

Sl. No	PARAMETER	DIVISION OF MARKS	Documents to be attached
1	Turnover of Agencies for financial years.	Turnover Financial for each Work order= 10 marks	For Annual turnover for 3 years= 10 marks. Annual Turnover of 1 Year =5 marks and more than that each 5 marks. Maximum= 50 marks
2	No of assignments work order received in last 10 years (From 2013).	For each single work order ,10 marks to be awarded. Maximum – 40 marks	Work Order from Govt. /PSU/MNC/Zoos/Sanctuary/National Park/Tiger Reserve
3	Work orders of order value in lakhs INR	Single Work order more than 02 lakhs -10 marks Single work orders more than 10 lakhs -15 marks Single work orders more than 20 lakhs-20Marks	Work Order from Govt. /PSU Organizations/Reputed private organization. Zoos/Sanctuary/National Park/Tiger Reserve

6. TERMS AND CONDITIONS:

- Selected Agencies will have to sign an Agreement with Nandankanan Authority for a period of one year. If the Agency fails to sign the Agreement within the time specified in the letter of offer of selection will stand cancelled automatically. The cost to this effect will be borne by the selected bidder. The term may be extended for a further period, if necessary, basing on the requirement by mutual agreement between two parties. The terms and conditions of the contract shall remain unaltered in eventual extension.
- The tender document is a two-bid format for submitting the offers. It contains the “Technical” and “Financial” bid formats. Both the bids shall be submitted in separate sealed covers identified as “Technical” and “Financial” bid. Both the sealed covers should be put inside a bigger sealed cover and boldly written with the name of supplier/bidder, the tender call notice number and the last date for submission. The “Financial bids” of the Technical evaluation (2nd stage) qualified agencies shall only be opened.

- Technically qualified bidders shall be empaneled if they agree to execute the work of Nature immersive Wall Painting as per the L-1 rates. The Nandankanan Authority reserves the right to distribute the work among the empaneled agencies for Nature immersive Wall Painting.
- All the crucial figure i.e. Rates & Amount should be written in figures followed by words in a bracket in the tender document.
- All the rates and amounts shall be quoted in Indian Rupees (INR).
- The rates quoted by the agencies shall be excluding GST and Taxes will be paid as per the applicable rate under GST Act.
- Wherever specific terms and conditions have not been spelt out in the document, OGFR of the State Govt. shall apply.
- The client reserves the right to distribute the work as per requirement.
- The agencies don't guarantee award of work to all the empaneled Nature immersive Wall Painting agencies.
- All the crucial figures i.e. rates and amount should be written in figures followed by words in a bracket in the Tender document.
- There shall be no over-writing in the tender documents and other papers submitted. Any alteration should be initialed with seal by the same person who signs the Tender document.
- All the rates and amounts shall be quoted in Indian Rupees (INR) in round figure.
- Submission of more than one competitive bid by the same firm in response to the same Tender Call Notice is prohibited and both the bids shall be rejected.
- No advance payment shall be made in any circumstances for execution of work. Full payment will be made after receiving services from the firm and after certification by the concerned quarter that the performance is satisfactory.
- TDS under IT and GST shall be deducted as per law.
- All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Bhubaneswar.
- Each page of this Tender Document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
- All the documents and papers submitted with the bid should be either in English or in Odia and shall be authenticated under the seal and signature of the bidder.
- In case, any dispute/ambiguity arises in the tender papers/decision of Nandankanan Authority /Tender calling authority shall be final.
- The agency shall not sub-contract part or complete work assigned to him by the Client Department.
- Bidders need to ensure that their offers are complete in all respect. No back out or revision will be entertained.
- Nandankanan Authority will not be responsible for any loss, damage, injury caused at the time of execution of the contract. The firm shall own the whole responsibility.
- In case of delay in execution of assigned work by the Agencies, Nandankanan Authority may impose a penalty as well as debar and blacklist the defaulting Agencies from applying in future.
- If services performed by the Agencies fail to conform to specifications of the assigned work due to indifferent, negligent and non-supportive attitude of the agencies, the department can revoke the contract because of such failure. This shall be without prejudice to other remedies available under law and agreement with Nandankanan Authority Department.
- In case of the breach of contract, the Performance Bank Guarantee will be forfeited and the Agencies shall be blacklisted/recommended for blacklisting.
- A notice served through email/special messenger/telephone/WhatsApp to the agencies will be sufficient to initiate action against the Agencies.
- The agencies are expected to maintain high level of professional ethics and will not act in any manner, which is detrimental to NANDANKANAN AUTHORITY Department's interest. Nandankanan Authority will reserve the right to de-panel the Agencies, for non-performance

as per the quality standard and timeline to undertake the assigned work.

- After completion of the assignment, the agencies will have to submit the GST bills/invoices to Nandankanan Authority.
- The agencies will be responsible for ensuring timely delivery of all services and conformity to the technical standards.
- The assigned bidder must complete the assignment in the stipulated period as per the work-order.
- Nandankanan Authority at its own discretion may allocate work to more than one agency at a time depending on the quantum nature and priority of the works.
- In case Nandankanan Authority do not find the work up to satisfaction the department may ask the agency to make changes to its satisfaction. Even after providing reasonable opportunity, if the agency fails to perform, then Nandankanan Authority reserve the right to get it done by any other agencies for which the agencies will have no obligation and not raise any bill, dispute in this context, at any point of time.
- The scope of the work may be extended based upon the performance of the bidders and on the mutual agreement of the bidder and with the Nandankanan Authority.

7. TENDER COST AND BID PROCESSING FEES :

The bidder must furnish as part of technical proposal, the required bid processing fee and tender cost (Non-refundable) amounting to Rs. **11,800/-(Rs.10,000/-+ GST @ 18%=1,800/-) (Rupees Eleven Thousand Eight hundred) only** in shape of DD from any scheduled commercial bank in favour of Deputy Director, Nandankanan an Zoological Park payable at Bhubaneswar. Proposals received without bid processing fee will be rejected.

8. EMD:

Bid Security (E.M.D.): The tender document shall accompany with an Earnest Money Deposit (EMD) of Rs 20,000/- without which the tender shall be rejected. The Earnest Money Deposit should be made in favour of Deputy Director, Nandankanan a Zoological Park payable at Bhubaneswar in the form of DD/FDR/Banker's Cheque / NSC / Postal Savings Pass Book in an envelope along with the sealed covers of "Technical" bid. The EMD may be forfeited (a) if they withdraw or modify their bids/ violate the Terms and Conditions of the Tender documents during the period of validity and shall be suspended for the period of 3 years from participating in any Government/ PSU Tenders. (b) in case of a successful bidder, if the bidder fails to sign the contract in accordance with this tender document. EMD shall be refunded after the rejection of a bid in other cases. The DD/FDR/Banker's Cheque etc. shall be refunded in original with or without reverse endorsement as required for the refund. EMD of the successful bidder shall be retained till the agreement is signed and Performance Security is deposited.

9. PERFORMANCE SECURITY:

The qualified bidder(s) shall have to furnish a Performance Security amounting to **Rs. 50,000/- (Rupees Fifty Thousand) only** in the form of NSC/Post Office Saving Bank Account/ FDR from any Nationalized Bank/Scheduled Bank, Odisha/ Bank Guarantee /PBG duly pledged in favour of "Deputy Director, Nandankanan an Zoological Park payable at Bhubaneswar", within 7 days of notifying the acceptance of proposal for the award of contract as per the format at **Annexure-E**, the performance security shall be valid for a period of three months beyond the entire contract period (i.e. Performance Security) must be valid from the date of effectiveness of the contract to a **(period of 3 months beyond the contract period)** as its commitment to perform services under the contract. Failure to comply with the above requirements shall constitute sufficient grounds for the forfeiture of the EMD. The Performance Security shall be released immediately after three

months of expiry of contract period, if there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the Performance Security.

10 . PRICE BID & FINANCIAL EVALUATION:

Least Cost Based Selection (LCBS i.e. L-1) method will be followed during the overall selection process. The Nandankanan Authority will select the lowest evaluated price bid among all the technical evaluation (2nd stage) qualified bids. For the purpose of selection, the lowest evaluated cost including all expenses shall be selected. The successful bidder shall be selected taking in to consideration of the lowest bid L-1 in most transparent manner. The authority is not bound to accept the L-1 rates. If the L-1 bidder fails to sign the agreement, then negotiations with firms other than the (L-1) lowest bidder i.e. L-2 bidder shall be held obtaining prior approval of the Government.

If the L-1 rate is found to be abysmally low or abnormally high, the Deputy Director, Nandankanan Zoological Park , Bhubaneswar reserves the right to derive a workable rate by a structured exercise.

The price bid is to be submitted as per the prescribed format.

11. . PERIOD OF EMAPNELMENT:

The period of engagement of selected agencies shall be for **one year** from the date of signing of the Agreement. The period of engagement can be extended for a further period if necessary, basing on the requirement on mutual agreement by both the parties in writing on the same rates, terms and conditions.

12. . TERMINATION OF CONTRACT/AGREEMENT:

The contract can be terminated by Deputy Director, Nandankanan Zoological Park during the period of contract by giving 15 days' notice in case of violation of any terms & conditions of the contract or in the public interest. The violation of contract by the agencies, the Performance Security can be forfeited by Deputy Director, Nandankanan Zoological Park, Bhubaneswar. apart from imposing of fine/ recovery and termination of contract including blacklisting the concerned agencies. If the Agencies is not interested in continuing with the contract, he can give 2 (Two) months' notice in advance citing reasons for the same.

13. . DOCUMENTS REQUIRED TO BE SUBMITTED (SELF ATTESTED):

- Income Tax return filing copies of the Agency for last three consecutive assessment years i.e.2021-22,2022-23 & 2023-24.
- GST Registration Certificate with up-to-date return filing copies.
- Annual Turnover Certificate of last three years (i.e., FY20-21, FY21-22, FY22-23) duly certified by C.A. (indicating membership no. of C.A. with seal) with audited balance sheet of last three financial years (**Annexure-A**)
- Demand Draft of Rs. 11,800/- (Eleven Thousand Eight Hundred) only towards cost of tender paper and processing fee in favour of " Deputy Director, Nandankanan Zoological Park payable at Bhubaneswar "(Non-refundable).
- Proof for providing nature immersive painting services obtained from service receiving Authority must be attached (Annexure-B).
- Copy of PAN Card.
- Registration Certificate of the firm with details of the ownership of the company.

- Non-Blacklisting and non-indulge in criminal proceeding declarations should be submitted in shape of an affidavit (**Annexure-C**) EMD of Rs.20,000/- (Twenty Thousand) DD/NSC/Post Office Savings Bank Account /FDR form any Nationalized Bank/Duly pledged in favour of " Deputy Director, Nandankanan Zoological Park payable at Bhubaneswar. Self-certified declaration of having office in Bhubaneswar (**Annexure-D**)

Annexure-A

FORMAT FOR FINANCIAL CAPABILITY OF THE AGENCIES:

Sl. No.	Financial Year	Annual Turnover (In INR)
1	FY 2020-21	
2	FY 2021-22	
3	FY2022-23	

Enclose certificate issued by Chartered Accountant stating the details of annual turnover during the above financial years along with audited financial statement.

Annexure-B1

DETAILS OF PAST EXPERIENCE

Sl. No.	Description of Assignment	Work Order No. and date.	Value of Contract/work Order Amount (In INR)	Address details of Client
1				
2				
3				
4				
5				
6				
7				

Annexure-B2

**Details of Experience in Nature immersive Wall Painting in
Enclosures/Tiger Reserve/Sanctuary/Forest Division**

TENDER DOCUMENT: 1
TECHNICAL PROPOSAL SUBMISSION FORM
COVERING LETTER
(In Bidder's Letter Head)

To

**The Deputy Director,
Nandankanan Zoological Park,
Barang, Bhubaneswar – 754005**

Subject: “Selection of agency for Nature immersive Wall Painting of different Enclosures of Nandankanan Zoological Park and State Botanical Garden”.

Dear Sir,

I/We, the undersigned, request you to participate in the selection process for in accordance with your Request for Proposal No. __dated_____. We are hereby submitting our technical proposal sealed in envelope.

I hereby declare that all the information and statements made in this Technical Proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the RFP documents. In case any provision of this RFP are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our proposal.

I

remain, Yours

faithfully,

Authorized *Signatory with Date and Seal:*

Name and Designation: _____

Address of the Bidder: _____

TENDER DOCUMENT: 2**FORMAT- I: DETAILS OF THE BIDDER**

Sl. No.	Description	Full Details
1	Name of the Bidder	
2	Address for communication: Tel: Fa : Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No: Email id :	
4	Registration / Incorporation Details Registration No: Date & Year :	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details(Tender Fee and EMD) Amount : BC/DD No.: Date: Name of the Bank:	
7	PAN Number (Copy)	
8	Goods and Services Tax Identification Number (GSTIN) Registration Certificate	
9	Whether willing to carry out assignments as per the scope of work of the RFP	
10	Whether accept all the terms and conditions as specified in the RFP	
11	Proof of ownership of Production HOUSES/AGENCIES	

Authorized Signatory [*In full and initials*]: _____

Name and Designation with Date and Seal: _____

TENDER DOCUMENT: 3

FINANCIAL PROPOSAL SUBMISSION
FORMCOVERING LETTER

(In Bidder's Letter Head)

To

**The Deputy Director,
Nandankanan Zoological Park,
Barang, Bhubaneswar – 754005**

Subject: “Request For Proposal (RFP) Selection Of Agency For Conceptualization, Designing, Execution Of Nature Immersive Wall Painting,3d Art Work And Sculpturing Inside Different Enclosures And Locations Of Nandankanan Zoological Park And State Botanical Garden, Odisha, Bhubaneswar”

I/We the undersigned, offer for **“Selection Of Agency For Conceptualization, Designing, Execution Of Nature Immersive Wall Painting,3d Art Work And Sculpturing Inside Different Enclosures And Locations Of Nandankanan Zoological Park And State Botanical Garden, Odisha, Bhubaneswar”**. In accordance with your Request for Proposal (RFP) No.

_____Dated_____do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP documents.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of days. I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive. We thank you for providing us an opportunity to participate in the selection process. Please find our financial offer with this covering letter.

I remain,

Yours faithfully,

Authorized *Signatory with Date and Seal:*

Name and Designation: _____

Address of the Bidder: _____

PRICE BID FORMAT

SL NO	Name of the Activity	Amount per Square Feet Excluding GST (Including all other Expenses)	Total Amount Including GST
1	Nature immersive wall painting (Throughout Nandankanan Zoological Park and State Botanical Garden), texturing		
2	Landscaping Painting, or 3D painting undulating surfaces, texturing		
3	Sculpturing, undulation, texturing, modelling, carving		

NB: Taxes will be paid by the client as per the applicable rate under GST Act.

Authorized signatory (in full and initials):

Name and Designation of Signatory with Date and Seal: _____

Address of the Bidder: _____

FORMAT - II: LEGAL CONSTITUTION & NUMBER OF YEARS OF EXISTENCE

Parameter	Information	Supporting Documents	Page No.
Company/Firm Name and Existence		Certificate of Incorporation/ Registration (refer Table below for appropriate documentation)	
Type of Organization	Private Limited Company/ Registered Individual/Partnership Firm /Proprietorship firm		
Name of Registration Authority			
Registration No.			
Date of Registration			
Place of Registration			
GST Registration, Return filing Status	Registration No.	Registration Proof: up-to-date GSTR 3B filing copies	
PAN (Copy)	PAN No.		
IT Returns of last 03 consecutive years			

Annexure-C

DECLARATION FOR NON-BLACKLISTING/NON-INDULGENCE IN CRIMINAL ACTIVITY

(In shape of affidavit to be executed on Rs. 10/- Non judicial stamp paper by Public Notary/Executive Magistrate)

To

**The Deputy Director,
Nandankanan Zoological Park,
Barang, Bhubaneswar, Odisha – 754005**

Subject: “Self-Declaration Non-blacklisting”.

Sir,

In response to the “Request for Proposal” (RFP) dated____I/We do hereby declare that there is no case with Police/ Court/ regulatory authority and non-indulgence in criminal activity against the proprietor/ firm/ partner. Also I/We have not been suspended/ delisted/blacklisted by any other Government/ Ministry department/ Public sector under taking/ Autonomous Body/ Financial Institution/ Court. We also certify that our firms/ company or any other of the partners are not involved in any scam and disciplinary proceedings settled or pending adjudication.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]: _____

Name and Designation of Signatory with Date and Seal:_____

Address of the Bidder: _____

ANNEXURE-D

**DECLARATION CERTIFICATE
(Having Office in Bhubaneswar)
(to be given on Bidder’s letter head)**

I/We do hereby declare that we possess a full-fledged office at Bhubaneswar for production of audio visual contents as per the Terms and Conditions. Further, we have no objection in case Nandankanan Authority t desire to inspect and physically verify the same and shall provide the required assistance for the same. The detailed of the address is

.....
.....
.....
.....

(Signature & Seal of the firm)

ANNEXURE-E

PERFORMANCE BANK GUARANTEE FORMAT

To,

WHEREAS..... (Name and address of the Consultant) (hereinafter called "the Consultant") has undertaken, in pursuance of RFP no..... dated to undertake the service..... (Description of services) (here-in after called "the contract").

AND WHEREAS it has been stipulated by _____ (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby declare that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of , 202

Our branch at Bhubaneswar (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our Bhubaneswar branch a written claim or demand and received by us at our Bhubaneswar branch on or before dt..... otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank & Branch