

**Terms and conditions of Hiring of vehicle**

1. The vehicle shall be engaged by the Nandankanan Zoological Park herein after mentioned as "Park authority".
2. The vehicle shall be used by the staff in-charge of Security of the park under overall supervision of Range Officer, Security and maintenance Range Nandankanan.
3. POL for the vehicle shall be borne by Nandankanan Zoological Park and the maintenance of vehicle including the cost of engaging Driver shall be borne by the owner of the vehicle.
4. The vehicles shall not run beyond the limits of Nandankanan except in case of any enquiry caused outside the premises of Nandankanan on the offence committed within Nandankanan protected are.
5. The payment shall only be made in monthly basis through electronic clearance systems/ RTGS after successful operation during the month. No advance shall be given at any circumstances.
6. Both the front and back number plates must be painted with red border on top with a write up "GOVT OF ODISHA" and Green border on bottom with a write up "FOREST AND ENVIRONMENT DEPARTMENT". Background colour of the number plate will be yellow as in case of Taxi.
7. Log book of the vehicle shall be maintained by the Range officer, Security and Maintenance or any officer / staff of Security Range duly authorized on his behalf.
8. POL can be provided only on the basis of Log book and in accordance with the offers mentioned in the quotation.
9. The payment towards the hiring of vehicle shall be made from the O/O Deputy Director, Nandankanan Zoological Park only after obtaining a Certificate of engagement from the Range Officer, Security and maintenance.
10. The Driver should bear good character and moral value and not in habit of drinking alcohol and should respect and behave properly while dealing with officers and staff of Nandankanan.
11. In case of any change of the Driver, the owner must inform range Officers, Security and maintenance prior to the operation of vehicle for that particular day (s) / period.
12. In case of exigency, relating to management or maintenance of Nandankanan Zoological Park, the vehicle shall be spared during day time.
13. The vehicle cannot be used for the purposes other than safety and security.
14. The vehicle will be parked inside Nandankanan premise during off hours except for repair & maintenance cases with permission from RO Security.

15. The photocopy of D.L. and Id proof of Driver (Self attested) will be submitted to RO Security & Maintenance, Nandankanan Zoological Park.
16. The vehicle shall be pollution free and shall not be more than 4 years old.
17. The owners residential address shall be within 20 kms from Nandankanan so as to enable him to reach in this Zoo in time on urgent / emergency duty when ever requested by the Zoo Authority.



**Deputy Director,  
Nandankanan Zoological Park**

**Annexure-II**

**QUOTATION FOR HIRING OF VEHICLE  
AT NANDANKANAN ZOOLOGICAL PARK**

Recent Passport  
size colour  
photograph of the  
quotationer duly  
signed in front of  
photograph

**Last date of submission of quotation :- 3.00 P.M of 11.03.2020**

**Opening of quotation :- 3.30 P.M of 11.03.2020**

1. Name of the quotationer in full (in Block Capitals) :- \_\_\_\_\_
2. Residential address (to be supported with copy  
of Voter ID / Addhar Card / Telephone Bill / Electric Bill  
of February-2020 / Driving License) :- \_\_\_\_\_  
Telephone No. \_\_\_\_\_ E-mail ID \_\_\_\_\_
3. Address for correspondence (if other than above) :- \_\_\_\_\_  
\_\_\_\_\_
4. GST registration No. :- \_\_\_\_\_
5. PAN :- \_\_\_\_\_

Place :-

Date :-

Signature of the Quotationer

**GENERAL INFORMATION FOR HIRING VEHICLES**  
(To be filled by the quotationer)

1. Registration No. of Vehicle :- \_\_\_\_\_
  2. Type of vehicle (AC/Non-AC) :- \_\_\_\_\_
  3. Year of Manufacture :- \_\_\_\_\_
  4. Model :- \_\_\_\_\_
  5. Date of Registration :- \_\_\_\_\_
  6. Name & complete address of the Owner of vehicle :- \_\_\_\_\_  
:- \_\_\_\_\_  
:- \_\_\_\_\_  
:- \_\_\_\_\_
  7. Fitness Certificate Validity :- \_\_\_\_\_
  8. Permit Validity :- \_\_\_\_\_
  9. Insurance Validity :- \_\_\_\_\_
  10. Name / Address of the Driver :- \_\_\_\_\_  
:- \_\_\_\_\_  
:- \_\_\_\_\_  
:- \_\_\_\_\_
  11. D.L. No. & Validity of the D.L. of the Driver :- \_\_\_\_\_
  12. Proposed hire charge of the vehicle :- \_\_\_\_\_
  13. Rate of fuel consumption / Mileage per liter :- \_\_\_\_\_
  14. Name, Address & contact number of quotationer :- \_\_\_\_\_  
\_\_\_\_\_
- Mobile :- \_\_\_\_\_

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature  
of the Quotationer