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NANDANKANAN ZOOLOGICAL PARK
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NANDANKANAN

Web: www.nandankanan.org

Notice No. 06/2025-26

Dated:22.10.2025

**EOI-CUM-RFP FOR SELECTION OF AGENCY FOR COMPREHENSIVE
MAINTENANCE CONTRACT (CMC) FOR PROVIDING, OPERATION AND
MAINTENANCE OF ECO-FRIENDLY BATTERY-OPERATED TOY TRAIN AND
TRACK WITHIN THE PREMISES OF NANDANKANAN ZOOLOGICAL PARK,
BHUBANESWAR FOR THREE YEARS (2025-26 to 2028-29).**

EOI-CUM-RFP is invited by Deputy Director, Nandankanan Zoological Park, Baranga, Bhubaneswar, Odisha from the reputed Bonafide financially sound Govt. organisation/ govt. undertaking/ PSU having sufficient experience for "Selection of Agency for Comprehensive Maintenance Contract (CMC) for Providing, Operation and Maintenance of Eco-Friendly Battery-Operated Toy Train and Track within the Premises of Nandankanan Zoological Park, Bhubaneswar for three Years, 2025-26 to 2028-29" double cover bid system.

- In the event of application, intending bidder may collect the tender documents from the office of Nandankanan Zoological Park directly.
- Both **Technical Bid** and **Financial Bid** are to be submitted in separate envelope and the same two envelopes should be covered by another envelope.
- Submission of **Technical Bid** and **Financial Bid** will be done as per Time Schedule stated in table mentioned at item no. 10.
- The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Deputy Director, Nandankanan Zoological Park, Bhubaneswar. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.



• **Pre- Eligibility criteria**

- i) The bidder must be a Govt. organisation/ Govt. undertaking agency/ PSU.
- ii) The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (five) years from the date of issue of this Notice at least one work containing experience in O&M of Track and Railway & Metro (Loco, Wagon)/Toy Train maintenance under authority of State/ Central Government, State / Central Government undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Government.
- iii) **Experience:** The bidder must have a minimum of 3 years of experience in operation and maintenance of Toy Train/Railway & Metro rolling stock and Track, miniature trains (battery operated minimum 72 nos. of seating capacity), or similar services.
- iv) **Technical Expertise:** The bidder should possess the technical experts to operate and maintain Loco/Wagon/eco-friendly train systems i.e. Toy train (battery operated minimum 72 no. of seating capacity), with proven experience in managing such services for public spaces like, workshop, siding, zoos, parks, or amusement facilities. Evidence of successful operations and manufacturing of similar train systems must be provided with the bid.
- v) **Financial Stability:** The bidder must demonstrate financial stability with an average annual turnover of at least ₹ 1Crore/year over the last 2 years. Audited financial statements for the past 3 years must be submitted to verify financial health.
- vi) **Manpower and Resources:** The bidder must ensure that sufficient, trained personnel (as per the staffing requirements) are available to manage both operations and maintenance of the train service. Regular spare parts and backup resources must be available to handle any breakdowns or emergencies during the operation period. **Big/Major spare parts (i.e. Battery, Motor, PLC, Drive Assembly & other parts like bearing, shaft, pinion, light, fan etc.)** will be the scope of Nandankanan Zoological Park.
- vii) Income Tax Acknowledgement Receipt for the last 3 Assessment year (2022-23, 2023-24, 2024-25), Pan Card, GST No. Similar nature experience certificate are to be accompanied with the Technical Bid Documents.
- viii) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished



by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

- ix) The prospective bidders shall have experienced personnels.
 - x) Work shall be executed either by successful bidder or through Sub-contractor. However, in case of sub-contractor ship, entire responsibilities for execution of the work lies with successful bidder only. Nandan Kanan authority interact with bidder only and not with the sub-contractor.
 - xi) In case of Proprietorship, Partnership Firms and Company, Tax Audit Report are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be accepted. The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner or leaser of plant and machineries in working condition shall have to be submitted. (Ref. Section - B, Form - IV)
 - xii) Registered Partnership Deed for Partnership Firm only along with Power of Attorney Performance is to be submitted. The company shall furnish the Article of Association and Memorandum.
 - xiii) **Joint Ventures will not be allowed.**
- Arrangement of land for erection of Plant & Machineries (if required), Store for materials, labour shed/maintenance shed etc. will be provided by Nandankanan Zoological Park.
 - All materials required for the proposed work including cement and steel shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel is to be submitted along with challan and test certificate. If required by the Authority, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
 - Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forth with without assigning any reason thereof.



• **Date and Time Schedule:**

SI. No.	Particulars	Date & Time
1.	Date of availability of N.I.T Documents (Publishing Date)	22.10.2025
2.	Bid submission start date	22.10.2025
3.	Bid Submission closing date	30.10.2025 at 5.00PM
4.	Bid opening date for Technical Proposals	31.10.2025 at 11.00AM.
5.	Bid opening date for Financial Proposals	Will be intimated later

The license shall remain valid for 3 years from the agreement date, with an annual 10% hike in license fee. The Deputy Director may extend the license up to 2 additional years (one year at a time), subject to satisfactory performance.

- The CMC will be a period of 3 years and may be extended up to more years on successful working during the working period. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Corporation as deem fit. The contractor may quote his rates considering the above aspect.
- The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Nandankanan Zoological Park Authority.
- The Deputy Director, Nandankanan Zoological Park, Bhubaneswar reserves the right to accept or reject any offer and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- Prospective applicants are advised to read/note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids.
- **Conditional / Incomplete tender will not be accepted under any circumstances.**
- The intending tenderers are required to quote the rate in format of financial BID.



- Contractor/Agency shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act.1970 (b) Apprentice Act 1961 and (c) minimum wages Act.1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- The Deputy Director, Nandankanan Zoological Park, Bhubaneswar reserves the right to cancel the N.I.T. at any stage before issuance of letter of acceptance due to unavoidable circumstances and no claim in this respect will be entertained.
- If there be any objection regarding pre qualifying the Agency that should be lodged to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents submitted by the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - i) N.I.T.
 - ii) Technical Bid
 - iii) Financial Bid
 - iv) Qualification criteria
 - v) Tender Form.
- The Tender Inviting and accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
 - i) Financial Capacity
 - ii) Technical Capability comprising of personnel & equipment capability
 - iii) Experience/Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through



prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

- No price preference and other concession will be allowed.
- The authority reserves the right to reject any or all tenders without assigning any reason thereof.


Deputy Director
Nandankanan Zoological Park

Section-A

Instructions to Bidders

General Guidance for tendering:

Instructions/Guidelines for submission of the tenders have been annexed for assisting the contractors to participate in tendering.

- 1) The contractor can collect N.I.T. & Tender Document(s) from the Nandankanan Zoological Park office. This is the only mode of collection of Tender Documents.
- 2) **Submission of Tenders:** Tenders are to be submitted at O/o the Deputy Director, Nandankanan Zoological Park, Baranga, Bhubaneswar, Odisha in official time between 10.00 am to 05.00 pm.
- 3) **Technical Proposal:** The Technical proposal should contain documents of the following in two covers (folders)

a) Statutory Cover Containing the following documents:

Pre-qualification Application (Sec-B, Form-I)

- i. Tender Form & N.I.T. (Each page Signed) The rate will be quoted in the financial Bid. In case quoting any rate in Tender Form, the tender is liable to be summarily rejected.
- ii. NIT with terms & conditions and specification of works.

b) Non-statutory Cover containing the following documents:

- i. Professional Tax (P.T.) deposit receipt challan for the financial year 2024-25, Pan Card, IT Return for the Assessment year 2024-25, GST Certificate.
- ii. Registration Certificate under Company Act (if any).
- iii. Registered Deed of partnership Firm/Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm/Private Limited Company, if any).
- v. Statutory audit report or Tax Audited Report along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year - I)
- vi. Name and structure of Organisation or organisational chart (Section B, Form-III)
- vii. Audited Financial Statement (Section-B, Form-II) for the year 2022-23, 2023-24, 2024-25. The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (Three) years from the date of issue of this Notice at least one work of similar nature under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of



the Central / State Government at least in the magnitude of 40% (Forty percent) of the amount put to tender.

- viii. Affidavits (Ref.- format for general affidavit shown in "X", Section- B)
ix. Certificate of revolving line of credit by the Bank (if required)

N.B.: Failure of submission of any of the above-mentioned documents as stated in Sl. No. 3 (a) and Sl. No. 3 (b). May render the tendered liable to be rejected for both statutory & non statutory cover.

The Above Stated Non-Statutory/Technical Documents Should Be Arranged in the Following Manner.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A	Certificate(s)	Certificate(s)	• GSTIN NO. • PAN. • P Tax (Challan) Latest (2021-22, 22-23, 23-24) • Latest IT Receipt (2021-22,22-23,23-24)
B	Organisation Detail(s)	Organisation Detail	Registration certification or any relevant document
C	Credential	Credential	Prescribed type (Similar nature) certificate from competent Authority which is applicable for eligibility in this tender.

4) Tender Evaluation Committee (TEC)

- **Opening of Technical Proposal:** Technical proposals will be opened by Deputy Director, Nandankanan Zoological Park, Bhubaneswar and his authorized representatives.
- Intending tenderers may remain present if they so desire.
- Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- Summary list of technically qualified tenderers will be informed to the successful bidder.
- During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.



5) Financial Proposal

The financial proposal should contain the financial rate for the work. Financial capacity of a bidder will be judged on the basis of working capital and available bid capacity as mentioned in the N.I.T. to be derived from the information furnished in **FORM-I&II** (Section-B) i.e., Application for Prequalification & Financial Statement. If an applicant feels that his/their Working Capital beyond own resource may be insufficient, he / they may include with the application a letter of guarantee issued by a nationalized bank / authorize bank of RBI to supplement the applicant. This letter of guarantee should be addressed to the Tender Inviting/ Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the Bidder, the Bidder will be provided with a revolving line of credit. Such revolving line of credit should be maintained until the works are taken over by the Engineer-in-Charge/Employer.

The Audited Balance sheet for the F.Y. 2022-23, 2023-24 and 2024-25, net worth, etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years.

Penalty for suppression/distortion of facts: If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

6) Rejection of Bid: Nandankanan Zoological Park authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

7) Award of Contract:

- The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.
- The notification of award will constitute the formation of the Contract.
- The Agreement in Tender Form will incorporate all agreements between the Tender accepting authority and the successful bidder. All the tender documents including N.I.T. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents.



Section - B
Form - I
Pre-Qualification Application

To

Deputy Director
Nandankanan Zoological Park, Bhubaneswar, Odisha.
Ref: Tender for (Name of work) -
EOI-CUM-RFP No.:

Dear Sir,

Having examined the N.I.T. and tender documents, I/we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of in the capacity duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & accepting authority can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & accepting authority reserve the right to reject any application without assigning any reason.

Enclosure(s):

Filling: -

Date:

Signature of applicant
Name of applicant:
Designation:

Section-B
Form - II
Financial Statement

1. Name of Applicant:
2. Summary of assets and liabilities on the basis of the audited financial statement of the last three financial years. (Attach copies of the audited financial statement of the last three financial years)

Sl. No.	Item	Year2022-23 (Rs. in lakh)	Year2023-24 (Rs. in lakh)	Year2024-25 (Rs. in lakh)
1.	Current Assets: (It should not include investment in any other firm)			
2.	Current liabilities: (It should include bank overdraft)			
3.	Working capital: (a)-(b)			
4.	Net worth: (Proprietors Capital or Partners Capital or Paid-up Capital + Resource & surplus)			
5.	Current liabilities: (It should include bank overdraft)			
6.	Bank Loan/Guarantee:			

3. Annual value of CMC works (similar nature) undertaken:

Work in hand i.e. Work order issued	As on	As on	As on

Work in progress			
Sl. No.	Name of the work with Tender No.	Estimated Amount	% of work executed

Signature of an authorized officer of the firm.
Title of the officer

Name of the Firm with Seal
Date:

Section – B

AFFIDAVIT – “X”

(To be furnished on non-judicial stamp paper of appropriate value duly notarized)

Work in Progress			
S.I. No.	Name of the work with tender no.	Estimated amount	% work executed

**Signature of an authorized officer of the firm.
Title of the officer**

**Name of the Firm with Seal
Date:**

Section - B

AFFIDAVIT - "Y"

(To be furnished in Non-Judicial Stamp paper of appropriate value duly notarized)

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/s nor any of constituent partner had been debarred to participate in tender by the Nandankanan Zoological Park, Odisha during the last 5 (five) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the NKZP to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the NKZP.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

Note: E7 and above grade Govt. & PSU officials' signature will be valid as an authorised signatory and there are no need of Non-Judicial Stamp paper and notarization.

**Signature of an authorized officer of the firm.
Title of the officer**

**Name of the Firm with Seal
Date:**

Section-B
Form-III
Structure and Organisation

- 1) Name of Applicant:
- 2) Office Address:
- 3) Telephone No.:
- 4) Fax No:
- 5) Attach an organization chart showing the structure of the with names of Key personnel.....
.....
.....
.....
.....

Signature of an authorized officer of the firm.
Title of the officer

Name of the Firm with Seal
Date:

Section-B

Form-IV

Experience

Profile Name of the Firm:

List of projects completed that are similar in nature to the works having more than 20% (twenty percent) of the project cost executed during the last 3(Three) years.

Name of employer		
Name, Location & Nature of work		
Contract Price in INR		
Percentage of participation of company		
Actual date of starting of the work		
Actual date of completion of the work		
Reason for delay in completion (if any)		

Note:

1. Certificate from the Employers to be attached
2. Non-disclosure of any information in the Schedule will result in disqualification of the firm.

Signature of an authorized officer of the firm.
Title of the officer

Name of the Firm with Seal
Date:

Format of the Financial BID

1. Name and address of Bidder:

SI. No.	Item of the work	Rate Quoted in Rs. and words (Excluding all Taxes and GST)		
		I st Year	II nd Year	III rd Year
1.	Selection of Agency for Comprehensive Maintenance Contract (CMC) for Providing, Operation and Maintenance of Eco-Friendly Battery-Operated Toy Train Within the Premises of Nandankanan Zoological Park, Bhubaneswar for the Year 2025-28.			

- ❖ All taxes and GST will be paid separately as applicable.
- ❖ Payment will be made on monthly basis (Yearly Quoted/ accepted CMC cost/ 12 months).
- ❖ The major spare parts procurement/replacement i.e Battery, Motor, PLC, Drive assembly, bearing, shaft etc. shall be done by L1 bidder as an extra item after approval by Nandankanan officials.
- ❖ Payment of Extra items shall be made on prevailing market rate plus L1 bidder fee @15%.

Note:

A) Price should be quoted in Indian Currency only.

B) If the bidder has quoted certain optional items other than above, that item shall not be taken into consideration for the evaluation of their price bid.

(The selected agency/company will repair the existing toy train based on the exact value determined after examination and estimation, if required.)

Date:

Place:

Signature of the Bidder

Scope of work:

The contractor shall be responsible for the following tasks related to the operation and maintenance of the train within Nandankanan Zoological Park.

1. Operation of Train Service:

- Provide daily train operations for zoo visitors during opening hours, ensuring the service is reliable and timely.
- Maintain compliance with all safety regulations and zoo policies while operating the train service.

2. Train Maintenance:

The Agency should have to operate the existing Toy Train and routine & preventive maintenance of the following components to ensure safe operation of the train:

- **Track:** Regular inspection and maintenance to avoid any service disruptions.
- **Motor Carbon Brush and Pulley:** Inspect for wear and tear, replace as necessary to ensure optimal motor function.
- **Gearbox Pulley and Sprocket Wheel:** Check for alignment wear and perform regular lubrication and adjustments.
- **Motors of the Train:** Any repairs or maintenance of the motors powering the train.
- **PLC (Programmable Logic Controller):** Any repairs or maintenance of the PLC system that controls the train's functions.
- **Electrical System:** Repair or maintenance of the entire electrical system of the train.
- **Drive Shaft and Drive Assembly:** Routine inspection to prevent failures, with particular attention to wear and lubrication.
- **Wheel Assembly:** Inspect for issues like check-nut loosening, wear & tear, unnecessary knocking sounds, and perform assembly checks.
- **Gearbox Leakage:** Inspect for oil leakage and address any issues promptly.
- **Battery Maintenance:** Ensure traction battery water levels are maintained, and that charging is done regularly.
- **Train Control Inverter:** Check inverter performance, ensuring that the fan and lighting system function properly.

- **Brake System:** Inspect brake function for hydraulic oil leakage, and ensure braking efficiency is maintained.
- **Bogie-Bogie Connection:** Check joint connection integrity between bogies to ensure stability and safety during operation.
- **Public Address and Music System:** Regularly check functionality and ensure clear audio for public announcements.
- **Floor of the Train:** Inspect for damage or wear and maintain cleanliness and safety.

3. Safety and Compliance

- Implement and maintain all necessary safety measures and protocols to safeguard passengers.
- Comply with local, national, and zoo-specific safety regulations regarding public transportation systems.
- Provide regular safety training for staff involved in train operations and maintenance.

4. Staff:

- **Train Drivers:** 2 trained and certified individuals responsible for driving the train and ensuring safe operations.
- **Track and Train Maintenance Personnel:** 2 technicians dedicated to maintaining the track and performing regular train maintenance tasks.
- **Train Attendants:** 2 staff members to assist passengers during ride, ensure safety protocols are followed and manage general visitor assistance during operations.



Deputy Director

Nandankanan Zoological Park