

MINUTES OF THE PRE PROPOSAL / BID MEETING HELD ON 11.08.2023, 11.00AM AT CONFERENCE HALL,  
NANDANKANAN ZOOLOGICAL PARK

Tender RFP No.16/1F/NKZP dated 03.08.2023

Selection of Architectural Consultant for Design and Project supervision services for landscaping, Hardscaping and allied ancillary services at Nandankanan Zoological Park & State Botanical Garden

**Date & Time:** 11.08.2023 at 11.00AM

**Agenda:** Pre proposals / bid meeting for Selection of Architectural Consultant for Design and Project supervision services for landscaping, Hardscaping and allied ancillary services at Nandankanan Zoological Park & State Botanical Garden.

The Pre proposals / bid meeting was organized to address the queries raised by the bidders for the said tender. The following bidders have participated in the meeting and raised various queries clarification have been provided as detailed below.

Bidders Present:

1. SPIRE CONSULTANCY, 250-B, BDA Duplex Colony, Baramunda, Bhubaneswar
2. IDEAZ ARCHITECTURAL CONSULTANTS, 8<sup>th</sup> floor, OCHC complex, Bhubaneswar
3. ARCHITECTS STUDIO, E-47, Infocity, Bhubaneswar

The Queries raised by the bidders are as follows:

SL No.	Queries raised by the bidder	Clarification given for the query
1	We request you to suggest the project cost.	The project cost will be derived after finalisation of the project components, plan, designing by the selected agency
2	Please clarify whether bidders have to quote on lump sum basis as there is no project cost mentioned in RFP	Bidders have to quote Lump sum fee based on the scope of service mentioned under para No.02 of section- 3 (Terms of Reference)
3	Quantity of job & Quantum of services not mentioned in the RFP, Please clarify	Location and details where works need to be taken up have already been mentioned under Scope of service at para No.02 of section- 3 (Terms of Reference).
4	It is difficult to prepare the walk through at tender stage, please clarify whether it can be avoided	Walk through helps to get a clear picture of the proposed works by the bidder. Hence it cannot be avoided

5	Please clarify, whether EMD is exempted for MSME.	In view of prevailing rules, EMD shall be exempted. However, the bidder need to specify the same in relevant part of bid and supporting documents need to be attached
6	Please mention the period of Work	It has already been mentioned in the para No.4 under section-2 (Instruction to bidders)
7	Please clarify, whether Landscaping survey sheets can be provided or not	Scope of works with location details have been detailed in para No.02 under section- 3 (Terms of Reference). Bidders needs to prepare the proposal according to the details of the RFP
8	Please clarify, minimum cost of project in past experience	It has been explained in Tech-5 (Bidders Past Experience details)

The committee has clarified the queries point wise raised by the bidder and the same is recorded.



Assistant Conservator of Forests  
Sanctuary Management



Assistant Conservator of Forests  
Visitor Management



Deputy Director  
Nandankanan Zoological Park